TRAINEESHIP OPPORTUNITY / LEEDS / 2026

# Trainee Youth Justice Worker

A supervised training placement with Leeds Youth Justice Service, supporting children, young people and families to achieve positive change.

**TRAINING ALLOWANCE**
£24,454 per annum, pro rata

**PLACEMENT ORGANISATION**
Leeds Youth Justice Service, Leeds City Council

**REPORTS TO**
Practice Manager

**WORKING HOURS**
37 hours per week, Monday to Friday

**DURATION**
Up to one year

**PRE-START REQUIREMENT**
DBS check prior to starting

## About Leeds Youth Justice Service

Leeds Youth Justice Service (LYJS) works with children and young people who have offended and helps prevent further offending. It works in partnership with young people, their parents and carers, victims and other organisations to:

- support young people and prevent offending;
- reduce reoffending and help young people recognise the consequences of their actions;
- support victims of youth crime;
- support young people on bail, during sentences and following release;
- supervise young people subject to court orders;
- assist with arrangements when a young person is remanded by the court to local authority care;
- offer voluntary support to parents and carers.

## Purpose of the training programme

The trainee will work with young people and their families to reduce the risk of offending or reoffending, in line with relevant legislation, National Standards for Youth Justice and the Youth Justice Plan for Leeds. The successful candidate will work towards a relevant academic qualification, informed by their previous experience and qualifications.

**HOW TO APPLY**
Complete the online **Trainee Youth Justice Worker — Application Form** ("Fill out form").
www.pathyorkshire.co.uk/jobs-and-opportunities/

**APPLICATION DEADLINE**
**Wednesday, 18 November 2026**
**1:00 pm**

ROLE PROFILE

# Duties and responsibilities

The postholder will carry out the following responsibilities with appropriate supervision, training and support.

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| 01 | Provide services to young people who offend or are at risk of offending. |
| 02 | Plan, develop, coordinate and deliver focused programmes to young people individually and in groups, including those subject to intensive supervision. |
| 03 | Work with families of young people who offend to improve outcomes for the whole family. |
| 04 | Work restoratively with young people and families, combining high challenge with high support. |
| 05 | Work in an anti-oppressive manner, promoting equality and addressing diversity issues. |
| 06 | Take account of the views and interests of victims and the wider community. |
| 07 | Hold cases as appropriate, including planning, reviewing and delivering all aspects of agreed contracts or plans. |
| 08 | Undertake thorough assessments of young people, including risk of offending and potential harm to the public, in accordance with YJS risk, vulnerability management and safeguarding procedures; complete relevant specialist risk assessment tools. |
| 09 | Maintain effective liaison with specialist workers, other YJS staff and partner agencies. |
| 10 | Maintain accurate, effective and timely records, reports and administrative systems, providing information required for monitoring and statistics. |
| 11 | Enable young people to participate in all aspects of service delivery. |
| 12 | Work cooperatively and restoratively as part of a team. |
| 13 | Work flexibly, including evenings and weekends when required to meet the needs of young people. |
| 14 | Take part in relevant training and development to maintain up-to-date knowledge and skills. |
| 15 | Comply with Leeds City Council and departmental policies, procedures and staff instructions, including health and safety responsibilities. |
| 16 | Undertake other appropriate duties as required by the service. |

KEY APPROACHES

Safeguarding • Restorative practice • Youth participation • Equality and inclusion • Multi-agency working

APPLICATION GUIDANCE

# Selection criteria

Use these criteria to guide your answers in the **Competency Statement** section of the PATH traineeship application form. **Essential** criteria are required for consideration; **desirable** criteria are advantageous but not necessary.

**E** Essential **D** Desirable Assessment: Application and interview for all listed criteria

## SKILLS & COMPETENCIES

- **E** Good verbal and written English.
- **E** Working IT skills, including Word, Excel, Outlook and online research.
- **E** Communicate with and relate to young people through a variety of methods.
- **E** Build relationships and sustain effective dialogue to encourage positive behaviour change.
- **E** Identify and respond to young people's needs.
- **E** Support young people to tackle problems and take appropriate action.
- **E** Challenge discrimination, prejudice and oppressive behaviour.
- **E** Understand the victim's perspective.
- **E** Promote equality of opportunity, participation and responsibility.
- **E** Undertake appropriate risk assessments.

## EXPERIENCE

- **E** Direct experience of working with young people.
- **E** Involving young people in decision-making.
- **E** Helping young people access information and make decisions.
- **E** Working proactively within a team and across agencies.
- **D** Experience of working with young offenders.

## KNOWLEDGE & UNDERSTANDING

- **E** Basic knowledge of the Criminal Justice System.
- **D** Basic knowledge of the Children Act and childcare legislation.
- **D** Knowledge of youth justice systems, related legislation and National Standards.
- **D** Awareness of problems experienced by disadvantaged groups.
- **E** Understanding of issues affecting young people and why some young people offend.
- **D** Understanding of children's rights.
- **D** Knowledge of effective interventions with young offenders.
- **D** Understanding of health and safety issues.

## BEHAVIOURAL & OTHER CHARACTERISTICS

- **E** Self-motivated, enthusiastic and positive attitude to work.
- **E** Flexible and adaptable; able to prioritise tasks and meet deadlines.
- **E** Ability to participate in disciplinary proceedings involving young people who fail to comply with requirements.
- **E** Active participation in meetings, training and development.
- **E** Understand and observe Leeds City Council's Equal Opportunities Policy.
- **E** Carry out duties in line with Leeds City Council's health and safety responsibilities and Code of Conduct.
- **E** Commitment to non-judgemental practice.
- **E** Commitment to personal and team development.

METHODS OF ASSESSMENT

A = Application Form | I = Interview | C = Certificate | T = Test

**Apply by 1:00 pm on Wednesday, 18 November 2026.**