

Volunteer Case Study Writer

Responsible to:	Project Manager
Hours required:	Flexible (Working hours to be agreed)
Travel expense:	To be paid by PATH

About PATH Yorkshire

PATH Yorkshire is a charity based in Leeds, established for 35 years, providing Employment and Skills training and support to Black, Asian and Minority Ethnic communities. Our charity also deliver English language education in communities and organise integration activities for Migrants, Refugees and their families.

Purpose of Role

To support the impact assessment strategy of PATH Yorkshire, through direct engagement with project participants and other stakeholders and writing case studies.

Responsibilities

1. Support the development of the case study methodology at PATH Yorkshire.
2. Conduct interviews and other research to gather necessary details for writing case studies and supplementary materials. This may include on-site visits for data collection.
3. Development and writing of case studies and related materials.
4. Develop web content of case studies to promote PATH's work.
5. Develop other training initiatives to support the use of case studies as a pedagogical tool.
6. Identify potential development opportunities and bring them to the attention of the Managers and CEO.
7. Present case studies at external conferences and events as required.

Selection Criteria – Essential

- Excellent interpersonal and communication skills
- Strong writing and research skills
- Good interviewing skills
- Self-motivated and proactive approach to work
- Excellent organisational skills
- An active commitment to Equality, Diversity and Inclusion.

To apply: Email the reason why you want to volunteer for this role with your CV to Jessica.thompson@pathyorkshire.co.uk