



Leeds Trinity University

At Leeds Trinity University, we aspire to make a difference to the people, the professions and the places that we serve, and we are looking for talented and enthusiastic people to join our University community. We are ranked in the top 15 universities in the UK for teaching quality and student experience and 95% of our graduates are employed or in further study within six months. Applications are invited for the following post:

SCHOOL PARTNERSHIPS OFFICER

Salary circa £27.5k per annum

Leeds Trinity University has been a provider of teacher training at undergraduate and postgraduate level throughout its 50 year history. We now wish to build upon our established reputation in this field in furtherance of our wider strategic objectives of becoming one of the best providers of teacher training in the UK. This will involve enhancing our working partnerships with schools and others to ensure that Leeds Trinity engages positively with the current changes in Initial Teacher Training and Continuing Professional Development.

The successful candidate will play a key role in developing and maintaining partnerships between Leeds Trinity and external education partners, including schools and other relevant organisations. Working within the Partnerships, Placements & Employment department and colleagues in the Institute of Childhood and Education, the postholder will join a dynamic team responsible for developing mutually beneficial partnerships with primary and secondary academies, schools and trusts, sourcing and managing school-based placements for students on our undergraduate and post graduate programmes.

The successful candidate will have significant working experience and/or knowledge of partnership and placement activities in the education sector. They will be solution focussed and have excellent interpersonal communication skills, a proactive approach to relationship building and experience of systems management and data handling. Resourcefulness and well-developed administration and organisation skills are essential.

Employees of the University have access to a wide range of benefits including our generous contributory pension schemes, excellent holiday entitlements, on-site sport and fitness centre membership, car park permit scheme and Employee Assistance Programme. We also operate a free shuttle bus to Horsforth station and have an externally owned day nursery facility on campus, along with plenty of shopping, leisure and travel discounts available. Our Juice health and wellbeing platform provides the opportunity to engage in a variety of activities and includes high quality health articles relating to current national and University specific initiatives.

CLOSING DATE FOR APPLICATIONS: Friday 20 September 2019

Interviews for this post are expected to take place on Wednesday 9 or Thursday 10 October

Further details and the online application are available at: <http://www.leedstrinity.ac.uk/jobs>

If you have any queries about the application process, please email jobs@leedstrinity.ac.uk or call 0113 283 7130.

Leeds Trinity University welcomes applications from all parts of the community and particularly from black and minority ethnic candidates as members of these groups are currently under-represented in this area. All appointments will be based on merit.

