

Position	Detox & Rehab Link Worker
Salary	£7.83p/h
Period of Employment	6 months, subject to periodic reviews
Hours/Days Required	25 hours per week spread over 4 days (Hours to be agreed with Placement Supervisor) and additional 5 hours paid training
Placement Organisation	Forward Leeds (Humankind), 43 Westfield Rd, Leeds LS3 1NQ
Responsible to	Work Placement Supervisor and PATH Project Officer
How to Apply	Email CV and supporting statement to step@pathyorkshire.co.uk and include an eligibility check form/ application declaration form downloadable from the Vacancies Page of our website, www.pathyorkshire.co.uk .
Job Start Date	TBC

About the Placement Organisation

Forward Leeds provides support for adults, young people and families needing help with alcohol and drug use in Leeds.

We have three main centres across Leeds as well as 5 WAYS for those in recovery. Forward Leeds supports adults and young people to make healthy choices about alcohol and drugs. We reduce risk-taking behaviours through dedicated prevention, early intervention and tailored programmes. Our ultimate goal is to support people to achieve and sustain recovery.

Forward Leeds is Britain's second biggest multi-agency project to tackle alcohol and drug problems.

Purpose of the Placement

This paid placement is funded through the STEPS programme and aims to support Leeds residents who are over 25 years old and long term unemployed (unemployed over 6 months and over) develop their confidence and work skills within diverse sectors with supportive employers within a 6 month fixed term period. *Eligibility terms and conditions apply.

Participants will be working for 25 hours in a paid role. In addition they will be required to undertake 5 hours of personal development training which will include either volunteering within your paid placement or with another organisation or undertaking some training or courses.

Work Skills Development Opportunity

It has been identified that those in structured treatment with an alcohol issue are more likely to relapse and represent back into treatment. The role of the Link Worker will be to engage with those at risk of relapse and encourage them to maintain their recovery via aftercare support from Forward Leeds 5 Ways Recovery Academy.

The Link Worker will work closely with the manager and staff at St. Anne's Detox and Rehab and Forward Leeds and identify those most at risk of relapse and representing back into treatment services. The Link Worker will engage with those deemed appropriate for aftercare support.

The post will be based at Forward Leeds 5 Ways Recovery Academy and will work closely with internal teams (detox/rehab) and St. Anne's inpatient detox and rehab in Leeds.

Key responsibilities will include:

- Establish and maintain links between Forward Leeds, 5 Ways Recovery Academy (aftercare) and St.

Anne's Detox and Rehab Service.

- Visit clients in St. Anne's Detox weekly and ensure they receive all necessary information about 5 Ways, other recovery services in the city and mutual aid groups and meetings.
- Spend 0.5 days per week with St. Anne's Detox Rehab clients and attend half-way reviews and discharge meetings.
- Promote 5 Ways to potential service users, family members and concerned others, including those leaving detox/rehab, and encourage them to engage with aftercare support.
- Support potential clients and their families/concerned others to visit 5 Ways and find out more about the type of support available

The Link worker will be part of the Sustained Recovery team at 5 Ways Recovery Academy, supporting those clients exiting treatment services and moving into recovery (aftercare).

The Link worker will be expected to have knowledge and experience of substance misuse and the impact it has on the individual, families and the wider community.

Main duties and responsibilities will include:

- Build and maintain relationships with potential clients and their family members/concerned others.
- Have good knowledge of recovery services available in Leeds, including mutual aid groups and meetings.
- Create and maintain effective working relationships with internal and external services, including Forward Leeds and St. Anne's Detox & Rehab service.
- Provide motivation, direction and advice to those in recovery.
- Identify signs of possible lapse/re-lapse and be confident in using a range of tools to prevent re-lapse.
- Signpost and refer clients to relevant support at first sign of lapse/relapse.
- Promote health, wellbeing and community integration, building social capital and supporting clients to achieve lifestyle changes.
- Have a good understanding of the criteria and support available at 5 Ways and be able to share this information with service users, family members and external services.
- Complete 5 Ways membership paperwork with service users exiting treatment.
- Maintain accurate and up to date records using SystemOne (Management Information System) in accordance with organisational guidelines, policies and procedures.
- Complete mandatory training and any other identified training to enhance and develop the role.
- Engage in supervision.
- Attend team meetings and Practice Development Groups.
- Operate within the company policies in relation to Equal Opportunities, Health and Safety, Violence in the Workplace, and Confidentiality within DISC's Charter of Service Standards and Quality Assurance System.
- Undertake any other duties commensurate to the role identified by the Line Manager.

Personal Development

Further training and experiences may be gained as appropriate.

SELECTION CRITERIA

The ESSENTIAL CRITERIA are those criteria that you must meet in order for you to be considered or given a chance for an interview.

The DESIRABLE CRITERIA are not necessary for you to meet but if you indeed do so, they can be considered an advantage that you have over other applicants who also met the essential criteria.

SKILLS & COMPETENCIES	Essential Criteria	Desirable Criteria	Method of Assessment
Good communication, team working, interpersonal and organisational skills	x		Application & Interview
Good Numeracy and Literacy skills	x		Application & Interview
Have a passion for working with people	x		Application & Interview
Ability to complete relevant paperwork accurately accordingly	x		Application & Interview
Ability to work independently, meet deadlines and priorities	x		Application & Interview
Ability to work to policies and procedures set by the organisation	x		Application & Interview
Ability to create and maintain effective working relationships with internal and external services	x		Application & Interview
Ability to signpost, provide motivation, direction and advice to those in recovery	x		Application & Interview
KNOWLEDGE & EXPERIENCES	Essential Criteria	Desirable Criteria	Method of Assessment
Good IT skills and ability to update records using management information systems	x		Application & Interview
Some knowledge and/or experience of substance misuse the impact on the individual, families and wider community	x		Application & Interview
Knowledge of recovery and services in Leeds including mutual aid groups and meetings		x	Application & Interview
BEHAVIOURAL & VALUES	Essential Criteria	Desirable Criteria	Method of Assessment
Work in accordance with organisational policies and procedures of Path Yorkshire and Forward Leeds	x		Application & Interview
Passionate about promoting health, wellbeing and community integration, building social capital and supporting clients to achieve lifestyle changes	x		Application & Interview
Pro-active approach to work	x		Application & Interview

Disclaimer

- Your contract of employment will cease at the end of the 26 weeks
- Benefits may be affected as this placement will be classed as paid employment

RISK ASSESSMENT OF THE TRAINING POSITION

A. CLIENT GROUPS, the trainee will work with

- General Public Factory Work Other Agencies
Children People with learning difficulties Clients in their own home resident or hostel

B. PHYSICAL CONDITIONS:

1. Work is conducted in the main

- Indoors Outdoors Sitting
Standing Walking Office Accommodation

2. The training will involve

- Lone Working Working out on the Estate Working underground
Climbing Working on the Counter Working in Void Properties
Bending Manual Handling tasks Working in confined spaces
Stretching Working at Heights Contact with discarded needles
Driving Potentially working in a smoking environment
Cash Handling Use of Display Screen Equipment

C. CONTROLS TO MINIMISE HAZARDS

The following specialist equipment will be provided for the traineeship.

Personal Protective Equipment	n/a
Protective Clothing	n/a
Type of Vehicle (other than car)	n/a
Other equipment used	n/a

To control the hazards identified by this assessment, we are committed to providing Induction Health & Safety training plus further detailed training as appropriate to the post.

We want all our trainees to work in safe and healthy conditions. In accordance with health and safety legislation – all trainees have a duty to act responsibly and to do everything they can to prevent injury and ill health to themselves, work colleagues and others.